

## THE LIFTSHARE GROUP

# Carbon Reduction Plan

September 2022

### Commitment to achieving net zero

The Liftshare Group is committed to achieving net zero emissions by 2050 at the latest.

### Baseline Emissions Footprint

Baseline Year: April 2017 – March 2018

*Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.*

Emissions Measured	Electricity, T&D losses, water, waste, business travel, commuting, paper, homeworking (excluded from footprint)
Highlights	Carbon Footprint (tCO <sub>2</sub> e): <b>36.1</b> Per Employee (tCO <sub>2</sub> e): <b>1.5</b>
Emissions Scope 1:	<b>0</b> – no business vehicles owned and there are no stationary and mobile combustion sources nor fugitive emissions from refrigerants and fire suppressants.
Emissions Scope 2:	<b>10.4</b> – indirect emissions generated from purchased energy to include electricity, steam, heating and cooling
Emissions Scope 3:	<b>25.7</b> – waste, business travel, commuting, purchased goods and services

### Current Emissions Reporting

Reporting Year: April 2021 – March 2022

Emissions Measured	Electricity, T&D losses, water, waste, business travel, commuting, paper, homeworking (excluded from footprint)
Highlights	Carbon Footprint (tCO <sub>2</sub> e): <b>5.1</b> Per Employee (tCO <sub>2</sub> e): <b>0.2</b>
Emissions Scope 1:	<b>0</b> – business vehicles are electric and there are no stationary and mobile combustion sources nor fugitive emissions from refrigerants and fire suppressants.
Emissions Scope 2:	<b>0</b> – indirect emissions generated from purchased energy to include electricity, steam, heating and cooling
Emissions Scope 3:	<b>5.1</b> – waste, business travel, commuting, purchased goods and services

## Emissions Reduction Targets

The Liftshare Group is committed to reducing carbon emissions to net zero, we are ambitious and passionate about this target and our ideal goal is to be net zero by 2030.



## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives:

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The following environmental management measures and projects have been completed or implemented since the baseline. The carbon emission reduction achieved by these schemes equate to 31 tCO<sub>2</sub>e, an 86% reduction against the 2017/18 baseline.

The Liftshare Group became Planet Mark accredited in 2020 with a commitment to a minimum 5% reduction in emissions in the first year.

We moved over to 100% renewable energy sources for the office's electricity supply.

In addition, the following internal policies were implemented:

- Hybrid working model whereby all staff work from home at least 80% of the time (4 out of 5 working days)
- A business travel policy introduced discouraging any commuter or business miles travel. Virtual meetings highly encouraged with the tools and resources implemented to make this possible.
- The purchase of an EV pool car for the use of business travel across the team

### Ongoing and Future Carbon Reduction Initiatives:

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- Employing staff on a fully UK remote basis
- Look to calculate the impact of employees working from home with the aim to measure this moving forward

- Office move planned to smaller premises with no car parking to be used as a 'collaboration space' to promote sustainable travel
- Using an energy consultancy to advise us on best practice
- For those utilising the hybrid working approach, the following measures are to be implemented:
  - Policy for all lights to be switched off out of working hours
  - Policy to switch off all monitors when not in use
  - Switching printer to power-save mode
  - Low Flush toilets installed
  - Policy ensuring the kettle is only filled with as much water as necessary
  - Use the dishwasher rather than hand washing
  - All waste diverted from landfill
  - Purchasing re-usable coffee cups for all staff
  - Policy to ensure all meetings are paperless
  - Printer permissions set to double sided print only
  - Shifting to 100% recycled content paper
- Implementing a Vendor Management Policy
- Continuing to promote the cycle to work scheme

The above measures result in the following estimated savings based on 30 full time staff at the Liftshare Group: (Figures exclude staff working on a fully UK remote basis as the figures are, as yet, unknown).

ITEM	ENERGY SAVING (kWh)	CARBON SAVING kgCO <sub>2</sub> e
Policy for all lights to be switched off out of working hours	8462.16	n/a
Policy to switch off all monitors when not in use	92.40	n/a
Switching printer to power save mode	435.6	n/a

ITEM	WATER SAVING (litres)	CARBON SAVING kgCO <sub>2</sub> e
Low Flush toilets installed	66,000	69.47
Policy ensuring the kettle is only filled with as much water as necessary	825.00	0.87
Use the dishwasher rather than hand washing	10560.00	11.12

ITEM	WASTE SAVINGS (kg)	CARBON SAVING kgCO <sub>2</sub> e
All waste diverted from landfill	n/a	1,613
Purchasing re-usable coffee cups for all staff	99.00	2.08

ITEM	CARBON SAVING (kgCO <sub>2</sub> e)	CARBON SAVING kgCO <sub>2</sub> e
Policy to ensure all meetings are paperless	66.00	63.10
Printer permissions set to double sided print only	1.12	236.12
Shifting to 100% recycled content paper	n/a	136.34

Implementing Best Practice:

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- Water:** Check meters at night, or when water is not in use, to monitor leakage. Introduce a water use awareness campaign in communal kitchen areas.
- Travel:** Record all business travel and promote virtual remote meetings. Where necessary, encourage zero carbon commuting or car sharing.
- Paper:** We will buy paper from sustainable forests or recycled content.
- Engagement:** We will arrange annual sustainability workshops and carry out an energy awareness and “switch off” campaign.

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.

**Signed on Behalf of The Liftshare Group:**



**Julie Furnell**

**Name:**

**28/09/2022**

**Date:**

