



LiftShare at Bury Care Organisation (BCO)

Available for all colleagues, Liftshare offers another way of reducing your fuel costs, increasing your chance of getting a PermitSmarti hospital car parking permit and reducing your own carbon footprint.

Potential locations for LiftShare parking spaces

The following locations are where dedicated Liftshare parking spaces will be available. You must confirm your sharing journey in the app in order to park in a space.

| Location reference | Location description | Google Maps location link |
|--------------------|-------------------------------|---------------------------------------|
| 601-13 | Staff parking, Main below CP2 | https://goo.gl/maps/bYKipx6YP1ZtQ4AK7 |
| 601-13 | Staff parking, Main below CP2 | https://goo.gl/maps/FczjQUfPsAWzBsCw9 |

Join Northern Care Alliance Liftshare via...

Browser (e.g. Google)

- a) Go to nca.liftshare.com (no www. needed)
- b) Select your Care Organisation
- c) Join using @nca.nhs.uk email address
- d) Verify account via the activation email
- e) Sign back into your account
- f) Download the free 'Liftshare App'

Free Liftshare App

- a) Download the free Liftshare App
- b) Select 'Join Liftshare'
- c) Select 'Join a community'
- d) Type and find: NCA
- e) Select your Care Organisation
- f) Join using @nca.nhs.uk
- g) Verify your account via the activation email



For more detailed information regarding LiftShare at the NCA, please look for 'Parking Procedures' on the NCA Policy Hub.





Boost points in your PermitSmarti parking application

By committing to Liftshare, staff, students and volunteers can all gain extra points in their criteria score when applying for their PermitSmarti parking permit application. See questions when making an application.

For more information on parking, including details on the PermitSmarti application process;

On the NCA website see <u>Staff, volunteer and contractor parking :: Northern Care Alliance</u>. On the NCA My Hub see <u>Staff Parking - Latest Updates :: Northern Care Alliance</u>

Uploading Liftshare proof documents for PermitSmarti

To prove Liftshare membership as part of your PermitSmarti hospital parking permit application, upload an email or screenshot from Liftshare that confirms your registration and provides your Liftshare Team ID details for sharing a journey. For example, 'Team #2527048964'.

Additional information in relation to Travel Choices when working for us

Please see following webpage on the NCA website for Travel Choices information and creating you own personalised journey plan Your travel choices when working for us:: Northern Care Alliance

In case of emergency

When a Liftshare driver is unable to provide return journey due to unforeseen circumstances – **and there are no other options for return travel** – a taxi can be made under the NCA taxi policy.

Check the 'Taxi Policy NCAE001(18) V2' on the NCA Policy Hub. Within policy, see Document Summary, plus section 5.6 for the booking process – line manager or director approval is needed.